

Redmarshall Parish Council

Minutes of the Parish Meeting held on the 9th February 2009 at 6.30 p.m. in the Methodist Chapel Schoolroom, Carlton.

Present: Cllr John Turnbull (Chair)
Cllr Syd Bell
Cllr Ronnie Dee
Cllr Frank Cooke
Cllr Lynne Evans
Mrs Chris Cooke (Parish Clerk)

Attendance: Mr E Lambert, Mr Batie

Apologies: Cllr Judith Stevens, Cllr Trish Bowker

Election of Chair

Actions

As both the Chair and Vice Chair had tendered apologies for the meeting, the first item of business was to elect a Chair for the meeting. Cllr Cooke proposed Cllr Turnbull
Seconded by Cllr Evans. Agreed.

Declarations of Interest (1/2/09)

Cllr Dee declared a personal and prejudicial interest in the planning appeal for The Stables due to the fact that her property shares a boundary with The Stables.

Cllr Dee also declared a personal and prejudicial interest in the Ouston Moor Farm Planning Application due to the fact that she walks and rides her horse on this particular piece of land. Discussion took place as to whether it was necessary to declare this as an interest. Agreed that Cllr Dee contact David Bond, SBC Law & Democracy to discuss.

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Minutes of the Previous Meeting (2/2/09)

Cllr Bell proposed that the minutes be accepted as a true record. Cllr Evans seconded.
Agreed.

Matters Arising (3/2/09)

Drover's Lane Traffic Calming Scheme (14/9/08)

John suggested that, if possible, when residents were consulted on the proposed scheme it would be useful for it to be noted that the Parish Council supported this proposal. The Clerk to contact Steve Lumb regarding this.

Telephone System (8/9/08) – Ronnie had placed an article in the Parish Magazine, however, the Clerk stated that she had only received details of one complaint so far.

Village Notes (7/11/08)

John reported that it appeared that the website was no longer being updated.

Display of planning notices (6/12/08)

To be discussed under Planning Applications (5/2/09)

Any Other Business (10/1/09)

Limits to Development - The Clerk confirmed that she had received an email from John Dixon stating that due to workload the Mapping Team had been unable to produce a detailed map of the 'limits to development'. Agreed Clerk to contact John Dixon again stating that this was an embarrassment to SBC and that this work must be carried out urgently as the Council was currently receiving approximately 1 planning application per month and that Planning application appeals were also pending.

CC

Lighting columns – The Green and Derwent Close – The Clerk reported that the new Derwent Close lighting column should be connected 18/2/09 and that the underground fault to the light on The Green had been resolved.

Finance (4/2/09)

- Petty Cash (£5.51) checked by Ronnie
- Budget Sheet – The Clerk confirmed that VAT refund had now been received and no cheques were due.
- Bank Account Signatories: John had now clarified the situation re Bank Accounts – proposed that the Clerk (C Cooke) and John become account holders who could, where necessary in the absence of named signatories, sign cheques. Trish Bowker and Ronnie Dee to become named signatories who would normally sign all cheques. Clerk to email Cllrs re paperwork to facilitate this and arrange meeting to finalise. It would be helpful if this could be completed in time for the new financial year, however, several Cllrs were on holiday during the next Feb\Mar so this may not be possible.
- Precept – John briefed Cllrs re the proposed precept for 2009-10. After discussion it was proposed that a precept of £2,500 be agreed for 2009-10. Proposed Ronnie, seconded Syd. Agreed. Clerk to write to SBC Finance to inform them of the amount.
- Audit. (3/11/08) The audit for 08-09 was reviewed in the light of recommendations made by BDO. Discussion took place re Terms of Reference and Audit Plan previously circulated. The Clerk confirmed that Trish had talked to Mrs Vaslet and the Terms and Conditions and Audit plan were acceptable to her. Frank proposed, Syd seconded. Agreed:
 - The Audit Plan be agreed
 - The Terms of Reference for appointing an Internal Auditor be agreed
 - Jane Vaslet be appointed as Internal Auditor

CC

CC

CC

Dog, The Ship (11/9/08)

The Clerk reported that she had been approached by a resident who had witnessed an attack by the dog at The Ship on a puppy being walked by a child outside the pub. A resident had kindly offered to make enquiries as to the identity of the child and provided some information to the Clerk. The Clerk had then contacted the family (Mr Brooks) who confirmed the attack and the fact that they had approached the owner of the dog and made a complaint to the Police. The Clerk had again written to Mark Berry, Environmental Health and then spoken to him on the telephone re the incident. Mr Berry had indicated that this was now a Police matter. John then stated he had been walking round the village that afternoon and had met the dog and its owner and had been seriously intimidated by the dog and was willing to make a complaint. Syd also confirmed that he would make a formal complaint re an encounter he had had with the dog if this was required. Agreed that the Clerk contact Mr Berry expressing dissatisfaction with the response and also contact Mr Brooks to find out the Police

CC

response to the complaint. If this was not satisfactory, Clerk to contact the Head of Stockton Police as Cllrs had serious reservations about the safety of residents.

Planning Applications (5/2/09)

- **Display of Planning Notices(6/12/08)**

The Clerk stated that there had been a delay in the Council receiving planning notices to display on noticeboards and website for 09/0211/FUL, The Stables, Drovers Lane. SBC Planning had now provided new notices with different representation dates i.e. 6 March instead of 23 Feb 09. Clerk to clarify the position re dates on Statutory Notices, consultation with residents etc.

CC

- **The Mains: (6/9/08):** No further information received.

Ronnie joined members of the public at this point and then left the room prior to discussion by Cllrs.

- **The Stables (6/9/08):** Appeal – The date of the Planning Inspectors visit is 10.45 26/2/09 (Syd - contact Ann Mealing, SBC Planning for confirmation). Agreed that Syd and Ronnie observe the process.

- **Ouston Moor Farm (6/1/09)**

Clerk confirmed that the Parish Council had not received notification of additional comments from the applicant. Residents informed the Council that the closing date for comments was Friday 13/2/09. Agreed: Clerk to contact Andrew Glossop querying why the Council had not been informed of additional comments and asking for an extension to the date. Cllrs to email Clerk with comments\objections, Clerk to collate and circulate. John to email photograph, Frank to check on ownership of track.

CCJT/F
C/ALL

- **The Stables, Drovers Lane – to be discussed under Correspondence(14/2/09)**

Ronnie rejoined the meeting at this point.

Scrutiny Review of Neighbourhood Policing/Neighbourhood Watch/CCTV(7/2/09)

The Clerk briefed Cllrs on the questionnaire relating to the above. Agreed that Frank and the Clerk reply to the questionnaire by 26/2/09.

CC/FC

DNS Landscape Character Assessment Questionnaire (8/2/09) Agreed that Syd and John reply to this questionnaire by end February 2009.

JT/SB

Freedom of Information Act (7/12/08)

The Council had adopted a model publication scheme at their meeting on 8/12/09. Paperwork on policies and procedures had still to be completed. Agreed agenda item for March meeting.

CC/TB

Resignation of Parish Councillor\Vacancy for Parish Councillor (10/2/09)

Syd indicated that he would be resigning as Parish Councillor after the March 09 meeting. This would leave the Parish Council with a vacancy. Agreed Parish Clerk to prepare paperwork for March meeting.

CC

Discussion also took place re Cllr Stevens and future attendance at Council Meetings. Agreed the Trish speak to Judith re resignation or attendance at March meeting.

CC/TB

Parish News\Parish Council Newsletter (12/2/09)

Agreed there were no items for Parish News other than standard contact details.

Discussion took place re Parish Council Newsletter and need to inform residents:

- Why the Parish Council was needed
- What they did
- What they had achieved

Suggested a quarterly newsletter be produced. Agreed: John to forward template to last newsletter to the Clerk. Clerk to draft newsletter and circulate for comments. Newsletter to be ready by end March prior to advertising for Cllr vacancy.

CC/JT

Parish Council\Community Website (11/2/09)

Cllrs discussed proposal received from Black Web Solutions Ltd for 'Town Council Pro' website. It was agreed that, at present, Redmarshall had it's own website and would continue with this. Clerk to write to Black Web Solutions Ltd declining the offer.

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Parish Council Liaison Forum (13/2/09)

No items were put forward for Agenda for meeting on 16/3/09. Trish to confirm that she could attend. John to check diary to see if he can attend if necessary.

TB/JT

Correspondence (14/2/09)

The Clerk confirmed that correspondence of importance or with a deadline had already been circulated. Additional correspondence was examined at the meeting and agreed that the Clerk would circulate for addition information.

- 1 Weekly list of Planning Applications – 13/1/09 – 2/2/09
- 2 Tees Valley Rural Community Council Annual Review 2007-08
- 3 Parish Council Liaison Forum Notice of Mtg 16/3/09
- 4 SBC Planning – Confirmation of receipt of objections re 08/3621/FUL – 22/1/09
- 5 SBC Planning – Confirmation of receipt of objections re 08/3620/CON – 22/1/09
- 6 DNS Landscape Character Assessment Questionnaire
- 7 Law & Demo letter & notice 23/1/09 re Parish Review Approved Changes
- 8 Black Web Solutions – Town Council Pro Website
- 9 SBC Hsg & Community Safety – Neighbourhood Policing/CCTV questionnaire
- 10 SBC Busting the Credit Crunch Event – 10/2/09
- 11 SBC Planning application : 09/0211/FUL – The Stables, Drovers Lane.

Any Other Business (15/2/09)

There being no further business the meeting closed at 20:20

Next meeting **9th March 2009**. Agenda items to Chris by **Sunday 1st March, 2009**.

Open Forum (16/2/09)

No items were put forward. Meeting closed at 20.22

Signed

Date